



East Dakota Water Development District
132B Airport Road
Brookings, SD 57006
605-688-6741 605-688-6744 Fax

Minutes
March 17, 2005

The Board of Directors of the East Dakota Water Development District (EDWDD) held a regular meeting on March 17, 2005 at the EDWDD office in Brookings. Chairman Dempsey called the meeting to order at 9:00 a.m. The following persons attended:

Directors Present

Dave Bennett
Lois Brown
Bill Dempsey
Curt Eggers
Doug Feten
Vincent Flemming
Royce Hueners
Kay Kassube
John Weidler

Others Present

Phil Kappen, Minnehaha County Planning
Pat Gilligan, Brookings-Deuel RWS
Randy Jenks, Kingbrook RWS
Leroy Stohr, Deuel Conservation District
Elois Redlin, Deuel Conservation District
Chad Huwe, City of Sioux Falls

Staff Present

Lisa Bretsch
Deb Springman
Becky Banks

**DRAFT MATERIAL
NOT APPROVED BY
WATER DISTRICT BOARD**

Administrative Items

Approval of Agenda - **Motion** by Flemming, seconded by Feten to approve the agenda. Motion carried unanimously.

Minutes - The Board reviewed the Minutes of the February 17, 2005 meeting. **Motion** by Eggers, seconded by Feten to approve the Minutes. Motion carried unanimously.

Financial Reports - The February financial reports were reviewed. **Motion** by Hueners, seconded by Eggers to approve the financial reports. Motion carried unanimously.

Reports of Meetings and Conferences - Chairman Dempsey reported on the Manager's activities. He also reported on the Lincoln-Pipestone RWS annual meeting. He attended the State Conservation Commission meeting on March 10 in Pierre and advised the Board that two new members are now seated on the Commission.

Director Flemming reported on the Clark RWS meeting that he attended involving a local casino's need for water and the repercussions from that meeting to the RWS.

Director Hueners reported on the Vermillion RCMB monthly meeting he attended. This group is focusing on a study of the Vermillion River.

Director Kassube reported on a Minnehaha County Commission meeting she attended regarding the Myers Farm/feedlot operation.

Upcoming Meetings

1. **March 22 - 9:00 a.m.** - Travelodge, Worthington, MN. Heron Lake Watershed District TMDL Seminar. Jay Gilbertson will be speaking about the Central Big Sioux River Project.
2. **March 22 - 7:00 p.m.** - Astoria Café, Astoria. Deuel County Lakes Watershed Improvement Project public meeting.
3. **March 23 - 1:00 p.m.** - Codington County Extension Complex, Rooms B/C, Watertown NRCS Codington County Soil Survey presentation.
4. **March 24 - 12:00 p.m.** - Mystic Lanes, Hayti. North Marsh Lake Watershed District annual meeting.
5. **March 24 - 7:00 p.m.** - Community Center, Montevideo, MN. Clean Up The River Environment (CURE) workshop on Corps of Engineers activity in the Minnesota River watershed.
6. **March 29 & 30 - 8:00 a.m.** - University of Sioux Falls, Sioux Falls. Sioux Empire Water Festival
7. **March 30 & 31 - 1:00 p.m.** - Matthews Training Center, Pierre. SD BWNR meeting. Board action on the District's Central BSR Watershed Project 319 grant request.
8. **April 5 - 6:30 p.m.** - Community Center, Flandreau. Big Sioux Community Water System annual meeting.
9. **April 5 - 6:30 p.m.** - Community Center, Clear Lake. Brookings-Deuel RWS annual meeting.
10. **April 7 - 8:00 a.m.** - Brookings Inn, Brookings. South Dakota Engineering Society annual meeting. Jay Gilbertson will be speaking about the Central Big Sioux River Project.
11. **April 11 - 6:30 p.m.** - Arlington Auditorium/Multi-purpose Room, Arlington. Kingbrook RWS annual meeting.
12. **April 13 - 1:00 p.m.** - EDWDD office, Brookings. South Dakota Lakes & Streams Association meeting.
13. **April 21 - 9:30 a.m.** - Lake Area Technical Institute, Watertown. April EDWDD Board of Directors meeting.

Payment Requests

Chairman Dempsey presented a payment request from Gary Larson, CPA for completion of contract. Gary Larson provided the District's accounting firm with necessary documentation to complete the State's mandated GASB 34 requirements. Invoice amount was \$1,500. **Motion** by Flemming, seconded by Weidler to authorize payment of the invoice. Motion carried unanimously.

Software Purchase

The Board reviewed the estimate presented by Deb Springman to upgrade the District's ArcView software. Estimated replacement cost \$615. **Motion** by Eggers seconded by Feten to authorize purchase of software. Motion carried unanimously.

2005 Legislative Session Report

Chairman Dempsey reviewed the current status of House Bill 1215, the Omnibus Water Bill. During the Board discussion, Director Hueners reviewed legislative session action on several items.

Project Assistance Requests

A project overview of a Minnehaha County sponsored groundwater resources study group formation was presented by Phil Kappen, Minnehaha Planning and Zoning. He advised the board that this multiple agency study group will collect information from a variety of sources to ascertain the impacts of septic systems on the groundwater resources in Minnehaha County. He explained basic information on septic system operation, what the study group would hope to analyze with the gathered data, and some of the regulations the group may identify that could be implemented upon completion of the study.

Motion by Hueners, seconded by Kassube to award \$2,000 to Minnehaha County Planning and Zoning for district cost-share assistance for costs derived from the study. Motion carried unanimously.

**Consolidated Water Facilities Construction Program
and State Water Plan Applications**

Four requests were submitted to the Board for consideration.

The Board made the following recommendations to BWNR regarding the CWFPC grant applications:

Deuel Conservation District: Deuel County Lakes Watershed Improvement Program -

Motion by Eggers, seconded by Kassube to recommend funding and to place a MEDIUM priority on this project. Motion carried unanimously.

The Board made the following recommendations to BWNR regarding the placement of project on the SWP:

Brookings-Deuel Rural Water System: 2005 Water System Improvements - **Motion** by Weidler, seconded by Brown to recommend placement of the project on the State Water Plan. Motion carried unanimously. Director Feten abstained.

Kingbrook Rural Water System: 2005 Added Connections - **Motion** by Flemming, seconded by Feten to recommend placement of the project on the State Water Plan. Motion carried unanimously. Director Weidler abstained.

City of Sioux Falls: Drinking Water Facilities Improvement - **Motion** by Hueners, seconded by Eggers to recommend placement of the project on the State Water Plan. Motion carried unanimously.

Greater Dakota News Service

Discussion of the Great Dakota News Service was tabled until the April Board meeting.

Project Updates

Becky Banks, gave a brief update to the Board on the Central Big Sioux River Water Assessment Project . She advised that the report has been returned from EPA and there were several minor adjustments that have been updated. The NPDES portion of the project is progressing.

Work on the North Central Big Sioux River Watershed Assessment Project has been put on hold while waiting for the AG NPS modeling to become available from the State .

The School/Bullhead Lake Watershed Assessment report is basically complete. Work is on hold while waiting for the AG NPS modeling to become available from the State.

Nitrate Testing Project

Becky Banks, project leader of the Nitrate Testing Project gave a report of her recent activities on the project. She commented about attending various public gatherings with the testing equipment. She reviewed the testing results that were collected at these events and advised the Board of further District involvement with the people who brought in samples that need further testing. She also reported on the 17th Annual South Dakota Environmental and Groundwater Quality Conference that she attended on March 15 in Pierre. She presented the testing procedures and answered questions from a large group of professionals who attended the conference.

Adjournment

There being no further District business, Chairman Dempsey declared the meeting adjourned at 10:45 a.m.


Doug Feten, Secretary

**East Dakota Water Development District
Custom Summary Report
February 2005**

	<u>Feb 05</u>
Ordinary Income/Expense	
Income	
4100 - Tax Rev	
4140 - Current Tax Revenue	7,786.80
4150 - Prior Tax Revenue	534.69
4160 - Miscell. Tax Revenue	149.87
Total 4100 - Tax Rev	<u>8,471.36</u>
7010 - Interest Income	764.85
Total Income	<u>9,236.21</u>
Gross Profit	9,236.21
Expense	
5300 - North Cent. BSR Watershed Proj.	
5310 - Water Quality Analysis NCSRWPP	124.80
5330 - Supplies and Materials NCSRWPP	13.40
Total 5300 - North Cent. BSR Watershed Proj.	<u>138.20</u>
5700 - School/Bullhead Lakes Assess.	
5720 - Travel SBLAP	45.00
5730 - Supplies and Materials SBLAP	22.13
Total 5700 - School/Bullhead Lakes Assess.	<u>67.13</u>
6050 - Vehicle Expense	
6052 - Lease Expense	292.91
6054 - Maintenance/Cleaning	11.49
Total 6050 - Vehicle Expense	<u>304.40</u>
6070 - BOD Travel & Ent	
6072 - BOD Travel	246.42
Total 6070 - BOD Travel & Ent	<u>246.42</u>
6150 - Computer Software	31.72
6220 - Dues and Subscriptions	245.00
6350 - Insurance	
6351 - Disability Insurance	26.00
Total 6350 - Insurance	<u>26.00</u>
6530 - Miscellaneous	67.21
6540 - Maintenance	
6541 - Office Maintenance	275.00
6542 - Equipment Maintenance	34.92
Total 6540 - Maintenance	<u>309.92</u>
6550 - Office Supplies	785.14
6560 - Payroll Expenses	
6163 - Payroll Taxes	1,133.28
6561 - Retirement	130.13
6562 - Health Insurance	1,643.95
6564 - Retirement Admin Co. 2	187.42
6560 - Payroll Expenses - Other	5,589.49
Total 6560 - Payroll Expenses	<u>8,684.28</u>
6585 - Payroll Expenses for Board	640.00
6586 - Payroll Expenses Technical	
6570 - Retirement Technical Asst. - Co	327.64
6571 - Technical Asst. Employ. 2 Co.	187.42
6566 - Payroll Expenses Technical - Other	8,584.28
Total 6566 - Payroll Expenses Technical	<u>9,099.62</u>
6610 - Postage and Delivery	5.12

East Dakota Water Development District
Custom Summary Report
February 2005

	Feb 05
6640 - Professional Fees	
8650 - Accounting	2,275.00
8660 - Legal Fees	468.84
8680 - Public Outreach	35.00
Total 6640 - Professional Fees	2,778.84
6690 - Rent	
8691 - Office Rent	1,500.00
Total 6690 - Rent	1,500.00
6880 - Telephone	
8881 - Cell Phone	71.29
8882 - Office Phone	273.57
Total 6880 - Telephone	344.86
6900 - Travel & Ent	451.70
6940 - Utilities	
8970 - Trash Removal	62.92
Total 6940 - Utilities	62.92
Total Expense	25,788.48
Net Ordinary Income	-16,552.27
Other Income/Expense	
Other Expense	
8010 - Other Expenses	3.77
8050 - Project Expenditures	
8053 - Minnehaha CD / Wall Lake - 04	1,705.00
8055 - City of Crooks 01	500.00
8057 - Moody CD / Bachelor Cr. WP - 04	41.00
Total 8050 - Project Expenditures	2,246.00
Total Other Expense	2,249.77
Net Other Income	-2,249.77
Net Income	-18,802.04

East Dakota Water Development District

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Register: 1100 - Checking
 From 02/01/2005 through 02/28/2005
 Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
02/14/2005	10766	Banks, Becky	2000 - Accounts Payable		71.35	X		38,090.53
02/14/2005	10767	Bureau of Admin	2000 - Accounts Payable		145.72			37,944.81
02/14/2005	10768	Central Business Sup...	2000 - Accounts Payable		122.20	X		37,822.61
02/14/2005	10769	Downtown Tire, Inc.	2000 - Accounts Payable		55.45	X		37,767.16
02/14/2005	10770	East, Vander Woude ...	2000 - Accounts Payable		2,275.00			35,492.16
02/14/2005	10771	ECOWATER	2000 - Accounts Payable		13.00	X		35,479.16
02/14/2005	10772	Glover, Helsper & R...	2000 - Accounts Payable		468.84	X		35,010.32
02/14/2005	10773	GMAC Payment Pro...	2000 - Accounts Payable		292.91	X		34,717.41
02/14/2005	10774	Harold's Photo Centers	2000 - Accounts Payable		40.07	X		34,677.34
02/14/2005	10775	Hy Vee Stores	2000 - Accounts Payable		13.05	X		34,664.29
02/14/2005	10776	KWM Inc.	2000 - Accounts Payable		62.92	X		34,601.37
02/14/2005	10777	R & L Properties	2000 - Accounts Payable		1,500.00			33,101.37
02/14/2005	10778	Rainbow Car Wash	2000 - Accounts Payable		11.49	X		33,089.88
02/14/2005	10779	Reliable	2000 - Accounts Payable		199.78	X		32,890.10
02/14/2005	10780	Risk Administration ...	2000 - Accounts Payable		26.00	X		32,864.10
02/14/2005	10781	South Dakota Associ...	2000 - Accounts Payable		190.00			32,674.10
02/14/2005	10782	Swiftel Communicati...	2000 - Accounts Payable		127.85	X		32,546.25
02/14/2005	10783	Top Notch Cleaning	2000 - Accounts Payable		275.00			32,271.25
02/14/2005	10784	Verizon Wireless	2000 - Accounts Payable		71.29	X		32,199.96
02/14/2005	10785	Xerox Corporation	2000 - Accounts Payable		34.92	X		32,165.04
02/14/2005	10786	Banks, Rebecca L.	-split-		912.61	X		31,252.43
02/14/2005	10787	Bretsch, Lisa L.	-split-		523.64	X		30,728.79
02/14/2005	10788	Gilbertson, Jay P	-split-		2,000.21	X		28,728.58
02/14/2005	10789	Springman, Deborah J	-split-		1,277.20	X		27,451.38
02/15/2005	10790	City of Crooks	2000 - Accounts Payable		500.00	X		26,951.38
02/15/2005	10791	Gilbertson, Jay	2000 - Accounts Payable		222.30	X		26,729.08
02/28/2005			1150 - MMDA	Deposit		X	27,000.00	53,729.08
02/28/2005	10792	Bennett, David	2000 - Accounts Payable		13.64			53,715.44
02/28/2005	10793	Dempsey, William	2000 - Accounts Payable		7.00			53,708.44
02/28/2005	10794	Eggers, Curtis	2000 - Accounts Payable		42.96			53,665.48
02/28/2005	10795	Feten, Doug	2000 - Accounts Payable		21.70			53,643.78
02/28/2005	10796	Flemming, Vincent	2000 - Accounts Payable		50.40			53,593.38
02/28/2005	10797	FNB VISA	2000 - Accounts Payable		560.18			53,033.20
02/28/2005	10798	Hueners, Royce D.	2000 - Accounts Payable		30.56			53,002.64
02/28/2005	10799	Kassube Kay	2000 - Accounts Payable		35.96			52,966.68
02/28/2005	10800	Minnehaha Conserva...	2000 - Accounts Payable		1,705.00			51,261.68
02/28/2005	10801	Moody Conservation...	2000 - Accounts Payable		41.00			51,220.68
02/28/2005	10802	North American Lak...	2000 - Accounts Payable		55.00			51,165.68
02/28/2005	10803	South Dakota Geolog...	2000 - Accounts Payable		29.68			51,136.00
02/28/2005	10804	Weidler, John	2000 - Accounts Payable		44.20			51,091.80

East Dakota Water Development District

3/7/2005 1:26 PM

Register: 1100 - Checking

From 02/01/2005 through 02/28/2005

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
02/28/2005	10807	Cash	1175 - Petty Cash		214.22			50,877.58
02/28/2005	10808	Banks, Rebecca L	-split-		748.09			50,129.49
02/28/2005	10809	Bennett, David O	-split-		69.26			50,060.23
02/28/2005	10810	Bretsch, Lisa L	-split-		430.76			49,629.47
02/28/2005	10811	Dawson-Hammond, ...	-split-		274.28			49,355.19
02/28/2005	10812	Dempsey, William F	-split-		106.20			49,248.99
02/28/2005	10813	Eggers, Curtis O	-split-		69.26			49,179.73
02/28/2005	10814	Feten, Doug L	-split-		69.26			49,110.47
02/28/2005	10815	Flemming, Vincent J	-split-		69.26			49,041.21
02/28/2005	10816	Gilbertson, Jay P	-split-		2,000.20			47,041.01
02/28/2005	10817	Hueners, Royce D	-split-		69.26			46,971.75
02/28/2005	10818	Kassube, Kay L	-split-		69.26			46,902.49
02/28/2005	10819	Springman, Deborah J	-split-		1,052.16			45,850.33
02/28/2005	10820	Weidler, John F	-split-		69.27			45,781.06
02/28/2005	10821	Dawson-Hammond, ...	2000 - Accounts Payable		43.71			45,737.35
02/28/2005	10822	Blue Cross	-split-		2,191.94			43,545.41
02/28/2005	10823	First National Bank	-split-	46-0385306	3,556.56			39,988.85
02/28/2005	10824	South Dakota Retire...	-split-	46-0385306, 4...	1,665.22			38,323.63
02/28/2005	10825	South Dakota Supple...	2100 - Payroll Liabiliti...	906700	1,200.00			37,123.63