



East Dakota Water Development District
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MINUTES
October 28, 2014

The Board of Directors of the East Dakota Water Development District (EDWDD) held a special meeting on October 28, 2014, by way of a telephone conference call. Chairman Jarrett called the meeting to order at 4:48 p.m. The following persons attended:

Directors Present

Mark Anderson
Gary Duffy
Martin Jarrett
Kay Kassube
John Moes
Roger Scheibe
Jerry Soholt

Others Present

- none -

Staff Present

Jay Gilbertson

Director(s) Absent

Lois Brown
Mary Ellen Connelly

Administrative Items

Approval of Agenda - **Motion** by Kassube, seconded by Soholt to approve the agenda as presented. Motion carried unanimously.

Proposal for Accounting Services - The Manager presented the Board with a proposal from Eide Bailey LLP to conduct an examination of the District financial records. The Manager noted that with the departure of the Administrative Assistant in early July, he had engaged the services of a local accounting firm, Brian Hildebrant, CPA, to handle basic accounting and payroll activities.

In an effort to improve how District fiscal resources and records are managed, he is requesting the involvement of a third party firm to assess past practices and to make recommendations for change as needed. The proposal from Eide Bailey LLP is for services and necessary expenses of up to \$7,000, with a \$5,000 retainer. Additional work, if necessary, would require additional agreements.

Motion by Moes, seconded by Duffy to authorize the Chairman to execute the proposed agreement with Eide Bailey LLP and payment of the \$5,000 retainer. Motion carried unanimously.

Adjournment

There being no further District business, Chairman Jarrett declared the meeting adjourned at 5:08 p.m.

Roger Scheibe, Secretary