



East Dakota Water Development District
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MINUTES
March 16, 2006

The Board of Directors of the East Dakota Water Development District (EDWDD) held a regular meeting on March 16, 2006 at the EDWDD office in Brookings. Chairman Dempsey called the meeting to order at 9:05 a.m. The following persons attended:

Directors Present

Dave Bennett
Lois Brown
Bill Dempsey
Curt Eggers
Doug Feten
Vincent Flemming
John Wiedler

Others Present

Jim Housiaux, Banner Associates

Staff Present

Lisa Bretsch
Jay Gilbertson
Angela Guidry
Deb Springman

Directors Absent

Kay Kassube

Administrative Items

Approval of Agenda - The Manager asked to have one item (Project Assistane Request - City of Madison) added to the Agenda, and to drop the report on AREA II Minnesota River Basins Project. **Motion** by Bennett, seconded by Feten to approve the agenda as amended. Motion carried unanimously.

Minutes - The Board reviewed the Minutes of the February 21, 2006 meeting. **Motion** by Bennett, seconded by Feten to approve the Minutes as presented. Motion carried unanimously.

Financial Reports - The Board reviewed the February 2006 financial report (Attachment A). **Motion** by Flemming, seconded by Weidler to accept the financial report. Motion carried unanimously. Chairman Dempsey then asked that the report be placed in the District files.

Report of Meetings and Conferences - Director Flemming attended the March 15 meeting of the Lake Pelican Water Project District in Watertown.

Director Weidler attended meetings in Omaha on March 8 and 9 with the financial company CoBank. CoBank is a primary lender for rural water systems in the region.

The Manager briefly commented on the following meetings he attended:

1. February 23 - Brookings. First District Association of Local Governments.

2. February 28 - Lake Benton, MN. Lincoln-Pipestone Rural Water water-use planning meeting.
3. March 1 - Huron. James River Restoration Project Technical Advisory Group.
4. March 2 - Hayti. North Marsh Lake Watershed District Annual Meeting.
5. March 7 - De Smet. Kingsbury County Commissioners.
6. March 7 - Clark. Clark County Commissioners.
7. March 9 - Lake Poinsett. South Dakota Lakes & Streams Association
8. March 15 - Pierre. 18th Annual DENR Ground Water Conference.

Upcoming Meetings -

1. **March 17 - 10:00 a.m.** - Flandreau. Moody County Farm Show nitrate testing
2. **March 20 - 1:00 p.m.** - Flandreau. Moody County Conservation District.
3. **March 21 & 22** - Huron. USDA-NRCS RUSLE II Training.
4. **March 21 - 1:30 p.m.** - Clear Lake. SDGS presentation on wellhead protection to Deuel County Commissioners.
5. **March 22 - 1:00 p.m.** - Sioux Falls. Minnehaha County Conservation District.
6. **March 28 & 29** - University of Sioux Falls, Sioux Falls. Sioux Empire Water Festival.
7. **March 30 - 7:30 p.m.** - Goodwin. School & Bullhead Lakes Implementation Project.
8. **March 30 & 31** - Pierre. Board of Water and Natural Resources.
9. **April 4-7** - Logan, Utah. Seventh EPA Region 8 Bioassessment Meeting.
10. **April 4 - 6:00 p.m.** - Chester. Big Sioux Community Water System Annual Meeting.
11. **April 6 - 10:00 a.m.** - Pierre. SD Nonpoint Source Task Force.
12. **April 10** - Madison. Kingbrook Rural Water System Annual Meeting
13. **April 11 - 6:00 p.m.** - White. Brookings-Deuel Rural Water System Annual Meeting.
14. **April 13 - 1:00 p.m.** - EDWDD office, Brookings. South Dakota Lakes & Streams Association Board meeting.
15. **April 15 - 9:30 a.m.** - Living Waters Retreat Center, Lake Poinsett. April EDWDD Board meeting.

Travel Authorization - The Manager requested Board authorization for Deb Springman to attend the Seventh EPA Region 8 Bioassessment Meeting in Logan, Utah on April 4-7. The meeting brings together government and private sector scientists from Colorado, Montana, North Dakota, South Dakota, Utah and Wyoming that are using biological tools for watershed assessments. The estimated cost would be about \$800. **Motion** by Eggers, seconded by Brown to authorize Deb Springman to attend the meeting. Motion carried unanimously.

South Dakota Agriculture and Rural Leadership Program - The Manager requested Board permission to apply for entry into the 4th South Dakota Agriculture and Rural Leadership Program. **Motion** by Eggers, seconded by Feten to allow the Manager to apply for entry into the SDARL Program. Motion carried unanimously.

Project Assistance Requests

City of Hartford - The Manager reviewed a pending request from the City of Hartford for cost-share assistance for the completion of an engineering study of the City's wastewater system. First considered at the January meeting, the Board requested additional information before making a decision. The Manager reported that he had not yet received a response from the City, and asked that consideration of the request be deferred until April.

City of Madison - The Manager presented a request to the Board from the City of Madison. The City has engaged Banner Engineering of Brookings to conduct a preliminary engineering study of its wastewater treatment operation. The request was for \$5,000 out a projected total cost of \$33,450. Jim Housiaux of Banner explained the City's efforts to the Board and answered questions about the project.

The Manager noted that in the past, EDWDD has provided cost-share assistance on such projects (facility plans) totaling fifty percent (50%) of the local costs. This has resulted in support in the range of \$500 to \$5,000, depending on the availability of State cost-share through the Small Community Planning Grant Program. With the costs of such engineering studies dramatically increasing, he noted that to continue to provide 50% cost-share would represent a substantial cost increase. At the same time, support of such preventative studies is clearly worthwhile.

Motion by Eggers, seconded by Brown to provide EDWDD cost-share assistance to the City of Madison in the amount of twenty percent of the local costs, not to exceed a total of \$6,690. Motion carried unanimously.

2006 Legislative Session Report

The Manager reviewed the results of the recently completed 81st South Dakota Legislative Session. He went over bills he had followed over the course of the session. This included House Bills 1019, 1076, 1077, 1096 and 1239, and Senate Bills 4, 62, 66, 105, 106 and 204.

Central Big Sioux River Watershed Project

Angela Guidry reviewed the overall status of the Central Big Sioux River Watershed Project (Project). She has held meetings with area conservation districts about how the groups will interact with the project. Memorandums of understanding (MOUs) have been developed, and will be presented to the Moody, Minehaha, Hamlin, Brookings, Deuel, Lake and Codington Conservation Districts over the next few months. Eisenbraun and Associates will be the Project engineers for the first phase of the effort. They have been working with the South Dakota Association of Conservation Districts and have developed a solid program of providing technical assistance on animal waste management systems. Paulsen Marketing of Sioux Falls has been selected as the media advisor for the Project. They are working with staff on a public opinion survey and a press release for late in March.

The Manager noted that the Board had previously committed District funds in support of certain elements of the Project. At this time he requested that the Board award funds to the following Project segments: Objective 2, Task 4 - Riparian area protection (\$30,000), Objective 3, Task 5 - Information & Education (\$17,500), and Objective 4, Task 6 - Water Quality Sampling (\$12,000) for a total of \$59,500. **Motion** by Eggers, seconded by Bennett to allocate \$59,500 in District cost-share assistance funds to the Project as requested. Motion carried unanimously.

The Manager also requested Board authorization for Chairman Dempsey to sign a service agreement with Paulsen Marketing to provide public outreach and education services. **Motion** by Brown, seconded by Feten to authorize the Chairman to sign the agreement. Motion carried unanimously.

Project Updates

Big Sioux Watershed Assessment Projects - Deb Springman presented a summary of recent activity on the District's watershed assessment efforts. The Final Report and total maximum daily load (TMDL) reports are still undergoing review by EPA. Staff have been meeting with DENR to develop improved methods for determining appropriate point source and nonpoint source waste load allocations in urban areas. Staff are responding to DENR comments on the draft Final report for the North Central Big Sioux River/East Oakwood Lake Project. They are requesting that the report be split into two parts - one dealing with the river and tributaries, the other with the lakes. The draft Final report for the School/Bullhead Lakes project is under review by EPA.

Ms. Springman and Becky Banks have also been working on proposals to conduct an assessment of Covell Lake and a reassessment of the Lake Campbell/Battle Creek watershed. Staff is also reviewing data from the Wall Lake Reassessment Study.

Groundwater Activities - The Manager reported that Deputy Manager Pat Hammond has been meeting with representatives of the Minnehaha Community Water Corporation and the South Dakota Association of Rural Water Systems about source water protection concerns. She is also working on a presentation to give to local government officials on groundwater issues.

Adjournment

There being no further District business, Chairman Dempsey declared the meeting adjourned at 12:07 p.m.

Doug Feten, Secretary

**East Dakota Water Development District
Custom Summary Report
March 2006**

	Mar 06
Ordinary Income/Expense	
Income	
4100 - Tax Rev	
4140 - Current Tax Revenue	5,379.97
4150 - Prior Tax Revenue	1,139.42
4160 - Miscell. Tax Revenue	82.78
Total 4100 - Tax Rev	6,602.17
7010 - Interest Income	1,934.03
Total Income	8,536.20
Gross Profit	8,536.20
Expense	
5000 - Central BSR Watershed Project	
5020 - Travel CBSRWP	18.00
Total 5000 - Central BSR Watershed Project	18.00
5300 - North Cent. BSR Watershed Proj.	
5390 - Miscellaneous NCBSRWP	0.83
Total 5300 - North Cent. BSR Watershed Proj.	0.83
5500 - Big Sioux River Implementation	
5525 - CBSRWIP Travel	217.62
5530 - CBSRWIP Professional Fees	44.52
5535 - CBSRWIP Supplies and Materials	546.39
5560 - CBSRWIP Miscellaneous	19.20
Total 5500 - Big Sioux River Implementation	827.73
6050 - Vehicle Expense	
6052 - Lease Expense	292.91
6053 - Fuel/Lubricants	27.95
6054 - Maintenance/Cleaning	13.29
6056 - Vehicle Mechanical/Parts	144.27
Total 6050 - Vehicle Expense	478.42
6070 - BOD Travel & Ent	
6072 - BOD Travel	257.77
Total 6070 - BOD Travel & Ent	257.77
6220 - Dues and Subscriptions	132.21
6240 - Equipment Rental	
6241 - Copier Lease/Rental	339.52
Total 6240 - Equipment Rental	339.52
6530 - Miscellaneous	122.07
6535 - Misc. Equip. for EDWDD proj	28.58
6540 - Maintenance	
6541 - Office Maintenance	275.00
6542 - Equipment Maintenance	5.94
Total 6540 - Maintenance	280.94
6550 - Office Supplies	351.35
6551 - Office and Garage Materials	47.78
6560 - Payroll Expenses	
6163 - Payroll Taxes	1,809.22
6561 - Retirement	151.62
6562 - Health Insurance	2,033.00
6564 - Retirement Admin Co. 2	193.04
6560 - Payroll Expenses - Other	7,894.64
Total 6560 - Payroll Expenses	11,671.52
6565 - Payroll Expenses for Board	525.00

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	Mar 06
6566 · Payroll Expenses Technical	
6570 · Retirement Technical Asst. - Co	590.87
6571 · Technical Asst. Employ. 2 Co.	193.04
6566 · Payroll Expenses Technical - Other	12,825.94
Total 6566 · Payroll Expenses Technical	13,609.85
6620 · Printing and Reproduction	76.48
6640 · Professional Fees	
6645 · Temporary Service	68.63
6650 · Accounting	4,075.00
6660 · Legal Fees	474.20
6640 · Professional Fees - Other	110.00
Total 6640 · Professional Fees	4,727.83
6690 · Rent	
6691 · Office Rent	1,500.00
6692 · Postage Meter	382.00
Total 6690 · Rent	1,882.00
6880 · Telephone	
6881 · Cell Phone	223.60
6882 · Office Phone	321.79
Total 6880 · Telephone	545.39
6900 · Travel & Ent	1,469.64
6940 · Utilities	
6970 · Trash Removal	73.67
Total 6940 · Utilities	73.67
Total Expense	37,446.58
Net Ordinary Income	-28,910.38
Other Income/Expense	
Other Expense	
8050 · Project Expenditures	
8053 · Educaton Small Grants Prog 03	100.00
Total 8050 · Project Expenditures	100.00
Total Other Expense	100.00
Net Other Income	-100.00
Net Income	-29,010.38