



East Dakota Water Development District
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MINUTES
June 16, 2011

The Board of Directors of the East Dakota Water Development District (EDWDD) held a regular meeting on June 16, 2011 at the EDWDD office in Brookings. Chairman Eggers called the meeting to order at 9:05 a.m. The following persons attended:

Directors Present

Lois Brown
Mary Ellen Connelly
Curt Eggers
Martin Jarrett
John Johnson
Kay Kassube
Roger Scheibe
Jerry Soholt
John Weidler

Others Present

Roger Hageman, Lake County Commission

Staff Present

Jay Gilbertson
Kristi Thielen

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Administrative Items

Approval of Agenda - The Manager asked to have a staff travel authorization added to the agenda. **Motion** by Brown, seconded by Weidler to approve the agenda as amended. Motion carried unanimously.

Minutes - The Board reviewed the Minutes of the May 19, 2011, meeting. **Motion** by Soholt, seconded by Scheibe to approve the Minutes as presented. Motion carried unanimously.

Financial Reports - The Board reviewed the May 2011 financial statements. **Motion** by Connelly, seconded by Soholt to approve the May 2011 financial statements. Motion carried unanimously. Chairman Eggers directed that the approved financial statements be placed in the District files.

Report of Meetings and Conferences - Chairman Eggers and Directors Brown, Connelly and Weidler attended the Annual Meeting of the Lewis and Clark Rural Water System in Sioux Falls on May 26th.

Director Jarrett attended the National Meeting of the American Water Works Association in Washington, D. C., on June 10-14.

The Manager briefly commented on the following meetings he attended:

1. **April 28** - Rapid City. Western South Dakota Hydrology Conference.
2. **May 3** - Howard. Miner County Commission.
3. **May 3** - DeSmet. Kingsbury County Commission.
4. **May 7** - Watertown. South Dakota Chapter of the Izaak Walton League State Convention.

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5. **May 7** - Lake Cochrane. South Dakota Resource Coalition Annual Meeting.
6. **May 10** - Brookings. Big Sioux Water Festival.
7. **June 7** - Hayti. Hamlin County Commission.
8. **June 7** - Brookings. Brookings County Commission.
9. **June 7** - Sioux Falls. Central Big Sioux Watershed Project Planning Meeting.
10. **June 9** - Brookings. SD Lakes & Streams Association Executive Committee.

Upcoming Meetings -

1. **June 16 - 7:00 p.m.** - Watertown. Upper Big Sioux River Watershed Advisory Board.
2. **June 16-18** - Thief River Falls, MN. Minnesota Association of Watershed Districts Annual Summer Tour.
3. **June 20 - 3:00 p.m.** - John's Place, Flandreau. Vermillion/Big Sioux SDACD Area Meeting.
4. **June 23 & 24** - various DDN sites. South Dakota Board of Water and Natural Resources.
5. **July 13 & 14** - Pierre. South Dakota Water Management Board.
6. **July 14 - 1:00 p.m.** - EDWDD Office, Brookings. South Dakota Lakes & Streams association.
7. **July 21 - 9:00 a.m.** - EDWDD Office, Brookings. July EDWDD Board of Directors Meeting.

Appointment of EDWDD Standing Committees - Chairman Eggers appointed the following Directors to the District's Standing Committees:

Finance	Planning	Legislative	Personnel
Kassube, Chair	Brown, Chair	Weidler, Chair	Jarrett, Chair
Connelly	Jarrett	Connelly	Brown
Scheibe	Kassube	Johnson	Johnson
Weidler	Soholt	Scheibe	Soholt

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Payment Request - Kingbrook Rural Water System - At the May 2011 meeting, the Board agreed to provide District cost-share assistance of up to \$25,000 as cost-share for the purchase of land that is part of the Chester well head protection area for the Kingbrook Rural Water System. District support was limited to no more than fifty percent (50%) of the purchase cost, with a cap of \$25,000. The Kingbrook has completed the purchase of the land, and has submitted a payment request for \$25,000. The purchase price was in excess of \$50,000, therefore qualifying for the full amount of the support. **Motion** by Johnson, seconded by Kassube to authorize payment of \$25,000 as requested. The Manager noted that this payment would complete the District obligation under this agreement. Motion carried unanimously, with Director Weidler abstaining.

Travel Authorization - The Manager requested Board authorization for Deb Springman to attend the Blue Planet Global Water Education Conference in Bozeman, Montana, on September 13-16. He noted that Project WET South Dakota, for whom Ms. Springman is a trained facilitator, has offered to provide \$250 to offset costs of attending. **Motion** by Brown, seconded by Soholt to authorize Ms. Springman's attendance as requested. Motion carried unanimously.

Schedule for Personnel and Finance Committee Meetings - The Manager noted that in order to develop the 2012 District Fiscal Budget, meetings of the Personnel and Finance Committees will need to be held in the coming month. The Personnel Committee will need to meet to go over evaluations of the Manager and District staff and to develop recommendations for 2012 staff compensation. The Finance Committee will need to meet to develop a draft 2012 budget, which will contain the recommendations of the personnel

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Committee for staff compensation. The full Board would review the draft budget at the July meeting, and then set the date for a formal public hearing in August.

A meeting of the Personnel Committee is scheduled for 10:00 a.m. on July 7th at the Big Sioux Community Water System Office in Egan. The Finance Committee will meet at 10:00 a.m. on July 15th at the South Dakota Association of Rural Water Systems Office in Madison.

The Manager distributed Manager Evaluation forms to each Director, along with a stamped envelope so they could be sent directly to Director Jarrett.

Lake Thompson Outlet Stream Gage

The Manager noted that at last month's meeting, there was a two-part request considered by the Board regarding a stream gage to be 1) installed, and 2) operated, at the outlet of Lake Thompson. The Board opted to provide the necessary cost-share assistance to install the gage, but deferred action on an agreement to operate the gage. This action effectively deferred action on the effort as a whole.

The Manager reviewed the history of gages at this location, noting that stream gaging stations had been established, and subsequently removed, from the outlet twice in the past 25 years (November 1986-September 1989, October 1995-September 2002). In each case, the District was the primary/sole local sponsor for installation and operation of the stations. He noted that under current conditions Lake Thompson is discharging, but history would suggest that this cycle of outflow will also have a limited duration.

He stated that the primary interest in having an accessible stream gage at the lake outlet was to provide notice to area water resource managers of the volume and timing of discharge. The information is to be integrated into efforts to address basin-wide flood management activities. As such, whatever device is to be installed, it will be necessary that the data can be accessed remotely.

Staff had explored options for gathering the necessary information, without incurring the substantial, albeit legitimate, costs associated with working through the United States Geological Survey. The Manager reported that the costs of the District installing and operating a stream gaging station at this location would be approximately \$5,000. This includes the equipment, material and installation costs, along with telemetry. He stated that while the initial costs may still be substantial, subsequent operational costs would be considerably less, and the District would retain ownership of the monitoring equipment at the end of the effort. The monitoring equipment could then be re-installed at other locations. This would represent a new type of activity for the District, but one for which District staff are developing in-house expertise as part of the DENR WQM Project and other efforts.

Motion by Jarrett, seconded by Soholt to 1) rescind the Board action to provide installations costs at the may 2011 meeting, and 2) to authorize the allocation and expenditure of \$5,000 in Project Assistance Funds to the acquisition of necessary equipment and services, installation and operation of a stream gaging station on the outlet of Lake Thompson. The Manager noted that while he believed that this action was appropriate for the gaging of what could be considered a transient flow, he would not propose to undertake such efforts for permanent, perennial river sites. Motion carried unanimously.

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Changes to Water Development District Director Areas (ARSD 74:05:05:20)

The Manager noted that under state statute (South Dakota Codified Law 46A-3B-3), the Board of Water and Natural Resources (BWNR) is charged with re-districting (as necessary) all water development district director areas as soon as possible following the decennial federal census. The effort is handled by DENR staff on behalf of the BWNR. For East Dakota, the not unexpected result is a continuing shift toward the southern part of the District, where the bulk of the population resides. The Manager reviewed the proposed new director areas with the Board. He noted that the proposed new director areas allow all current directors to remain in their respective areas.

On June 23rd, the Board of Water and Natural Resources will hold a public hearing on the proposed changes to the director areas for all water development districts. The description of the East Dakota director areas are contained within the Administrative Rules of South Dakota (ARSD) 74:05:05:20. Assuming there are no substantive challenges/changes, the new descriptions will become effective by late summer, and will be applied starting with the 2012 general election cycle. He did note that there would likely be some minor adjustments to the descriptions of the directors areas late in the year following the re-districting of state legislative districts.

Adjournment

There being no further District business, Chairman Eggers declared the meeting adjourned at 11:45 a.m.

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Roger Scheibe, Secretary

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