



**East Dakota Water Development District**  
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Brookings, SD 57006

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**MINUTES**  
**January 23, 2014**

The Board of Directors of the East Dakota Water Development District (EDWDD) held a regular meeting on January 23, 2014, at the EDWDD office in Brookings. Chairman Jarrett called the meeting to order at 9:15 a.m. The following persons attended:

**Directors Present**

Lois Brown  
Mary Ellen Connelly  
Martin Jarrett  
Kay Kassube  
John Moes  
Roger Scheibe  
Jerry Soholt

**Directors Absent**

Mark Anderson  
Gary Duffy

**Others Present**

Dave Bartel, James River Water Development District  
Bonnie Dybedahl, SD Farm Bureau  
Nathan Edwards, SDSU State Climate Office  
Jesse Johnson, SD Corn  
Jeppe Kjaersgaard, SDSU Water Resources Institute

**Staff Present**

Jay Gilbertson  
Jeremy Hinke  
Deb Springman  
Kristi Thielen

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**Administrative Items**

**Approval of Agenda**

**Motion** by Moes, seconded by Soholt to approve the agenda as presented. Motion carried unanimously.

**Minutes** - The Board reviewed the Minutes of the December 19, 2013, meeting.

**Motion** by Scheibe, seconded by Kassube to approve the Minutes as presented. Motion carried unanimously.

**Financial Reports** - The Board reviewed the December 2013 Financial Report.

**Motion** by Scheibe, seconded by Soholt to accept the December 2013 Financial Report. Motion carried unanimously. Chairman Jarrett then asked that the report be placed in the District files.

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The Manager presented a year-end summary of fiscal year 2013 expenditures and expenses, and reviewed changes to the FY 2014 District budget (below). He noted that the changes primarily reflect the actual year-end 2013 expenditures and accountant balances, and carry-over of funds that had been obligated but not expended. He noted the following adjustments:

1. Appropriations - \$2,000 increase in category 02 Administration to provide 5% additional support for health insurance premiums;
2. Appropriations - \$2,000 decrease in category 04 Operational Expenses to offset increase above;
3. Appropriations - \$15,000 decrease in category 07 External Grant Expenditures reflecting a cancelled project. A comparable reduction was made under Means of Finance (200 External Grant Revenue); and
4. Appropriations - \$507,169 increase in category 08 Project Assistance, \$467,338 of which are funds previously committed to projects that have not been expended. A comparable increase is reflected under Means of Finance (300 Capitol Reserve Transfer).

**FY 2014 BUDGET**

<u>APPROPRIATIONS</u>	INITIAL BUDGET	OPERATIONAL BUDGET
01 Board of Directors	\$ 37,586	\$ 37,586
02 Administration	\$ 138,387	\$ 140,387
03 Technical Assistance	\$ 235,937	\$ 235,937
04 Operational Expenses	\$ 105,200	\$ 103,200
05 Professional Services	\$ 29,500	\$ 29,500
06 Capitol Outlay	\$ 11,000	\$ 11,000
07 External Grant Expenditures	\$ 205,000	\$ 190,000
08 Project Assistance	\$ 179,250	\$ 686,419
09 Contingency	<u>\$ 110,000</u>	<u>\$ 110,000</u>
<b>TOTAL FY 2014 APPROPRIATIONS</b>	<b>\$ 1,051,860</b>	<b>\$ 1,544,029</b>
 <u>MEANS OF FINANCE</u>		
100 Tax Revenue	\$ 636,860	\$ 639,860
200 External Grant Revenue	\$ 205,000	\$ 190,000
300 Capitol Reserve Transfer	\$ 200,000	\$ 707,169
400 Miscellaneous Revenue	<u>\$ 7,000</u>	<u>\$ 7,000</u>
<b>TOTAL FY 2014 MEANS OF FINANCE</b>	<b>\$ 1,051,860</b>	<b>\$ 1,544,029</b>

The Manager stated that the District retained \$467,454 in a Capitol Reserve Fund.

**Motion** by Connelly, seconded by Brown to approve the carry-over of funds from 2013 and to adopt the proposed adjustments to the 2014 District operational budget. Motion carried unanimously.

Report of Meetings and Conferences - Director Scheibe attended the Central Big Sioux River Watershed Project Steering Committee meeting in Sioux Falls on January 7<sup>th</sup>.

Directors Brown, Kassube and Soholt, along with Chairman Jarrett, attended the Water Development District Legislative Breakfast on January 15<sup>th</sup> at the State Capitol in Pierre. The Manager noted that Director Anderson was also in attendance.

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Directors Brown and Kassube attended meetings the Boards of Directors of the James River and Central Plains Water Development Districts in Pierre on January 15<sup>th</sup>.

Chairman Jarrett reported on the South Dakota Association of Rural Water Systems (SDARWS) Annual Technical Conference in Pierre on January 14-16.

The Manager briefly commented on the following meetings he attended:

1. January 2 - Marshall, MN. Minnesota River Basins AREA II
2. January 7 - Sioux Falls. Central Big Sioux River Watershed Project Steering Committee.
3. January 10 - Brookings DDN Site/teleconference. SD Board of Water and Natural Resources.
4. January 14-16 - Pierre. SDARWS Annual Technical Conference.
5. January 15 - State Capitol Building, Pierre. Water Development District Legislative Breakfast.
6. January 15 - Pierre. James River Water Development District Board of Directors.
7. January 17 - Chamberlain. South Dakota Real Estate Appraisers Farmland Drainage and Drain Tile Seminar.

In addition, he noted that he acted in his capacity as District lobbyist to the 2013 South Dakota Legislature in Pierre on January 14-17.

Election of Officers for 2014 - Chairman Jarrett turned the meeting over to the Manager for the election of Board officers for 2014.

The Manager called for nominations for Chairman for 2014.

**Motion** by Kassube, second by Brown to re-elect and retain the 2013 Board officers (Director Jarrett - Chair, Director Soholt - Vice-Chair, Director Scheibe - Secretary) for 2014. Motion carried unanimously.

Chairman Jarrett resumed control of the meeting.

Upcoming Meetings -

1. **February 6 - 9:00 a.m.** - Redwood County Government Center, Redwood Falls, MN. AREA II Minnesota River Basins Board Meeting.
2. **February 6 & 7** - ClubHouse Hotel & Suites, Pierre. South Dakota Association of Rural Water Systems Managers Group meeting.
3. **February 12 - 10:30 a.m.** - Lake Benton, MN. Lincoln-Pipestone Rural Water Operations and Contingency Plan Update.
4. **February 20 - 9:00 a.m.** - EDWDD Office, Brookings. February 2014 EDWDD Board of Directors Meeting.

2014 Board of Directors Meeting Schedule - The Manager presented the following draft meeting schedule for 2014:

<b>Date</b>	<b>Location</b>	<b>Start</b>	<b>Meeting Site</b>
January 23	Brookings	9:00 a.m.	EDWDD Office
February 20	Brookings	9:00 a.m.	EDWDD Office
March 20	Brookings	9:00 a.m.	EDWDD Office

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<b>Date</b>	<b>Location</b>	<b>Start</b>	<b>Meeting Site</b>
April 17	DeSmet	9:30 a.m.	(to be determined)
May 15	Brookings	9:00 a.m.	EDWDD Office
June 19	Brookings	9:00 a.m.	EDWDD Office
July 17	Brookings	9:00 a.m.	EDWDD Office
August 21	Gary	9:30 a.m.	(to be determined)
September 18	Brookings	9:00 a.m.	EDWDD Office
October 16	Brookings	9:00 a.m.	EDWDD Office
November 20	Sioux Falls	9:30 a.m.	Water Reclamation Plant
December 18	Brookings	1:00 p.m.	EDWDD Office

**Motion** by Brown, seconded by Connelly to adopt the proposed meeting schedule for 2014. Motion carried unanimously.

Designation of Official Newspapers - The Manager indicated that state law requires that the District annually designate official newspapers in which formal and necessary public notices are to be published. The Manager proposed to retain the same newspapers as have been used in the past by the District.

**Motion** by Kassube, seconded by Soholt to designate the following newspapers as the official newspapers for District notices in 2014 - Brookings Register, Clear Lake Courier, Grant County Review, De Smet News, Miner County Pioneer, Watertown Public Opinion, Moody County Enterprise, Hamlin County Herald Enterprise, Madison Daily Leader and Sioux Falls Argus Leader. Motion carried unanimously.

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District Organizational Memberships

**Motion** by Moes, seconded by Connelly to retain District memberships in the South Dakota Association of Rural Water Systems and the American Water Resources Association for 2014. Motion carried unanimously.

Payment Requests - The Manager presented the Board with two payment requests:

*Miner Conservation District* - At the December 2013 Board meeting, the District agreed to provide the Miner Conservation District (MCD) \$5,000 to be applied toward the purchase of a grass drill for planting native grasses. MCD has acquired the grass drill, and they have requested payment of the District’s support. The Manager indicated with this payment, the District obligation to this effort will be completed.

*Upper Minnesota River Watershed District* - At the December 2011 Board meeting, the District pledged up to \$15,000 to the Upper Minnesota River Watershed District (UMRWD) in support of a reconnaissance study and engineering assessment of a proposed re-diversion of the Whetstone River in northeast Grant County. Work on the project is progressing, and UMRWD has submitted a partial payment request \$6,250. The Manager stated that Dianne Radermacher, UMRWD Administrator, will provide a project update at the February meeting.

**Motion** by Moes, seconded by Kassube to authorize payment of \$11,250 to cover the two requests as presented. Motion carried unanimously.

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Out-of-State Travel Authorization - The Manager requested Board authorization for Deb Springman for out-of-state travel to attend the Sustaining the Blue Planet Global Water Education Conference to be held in Big Sky, Montana, on June 24-27. He noted that South Dakota Project WET (Water Education for Teachers) will underwrite a portion of the attendance costs. Ms. Springman described the expected outcomes of her participation.

**Motion** by Connelly, seconded by Brown to authorize Ms. Springman's attendance of the Sustaining the Blue Planet Global Water Education Conference by Ms. Springman as requested. Motion carried unanimously.

### **Legislative Update**

The Manager noted that the 89<sup>th</sup> Session of the South Dakota Legislature began on January 14<sup>th</sup>, and that to date there was only one bill filed that directly impacted the District. He reviewed this and a possible bills that were under consideration:

1. House Bill 1015 - An Act to create an equitable process to handle water right applications submitted for aquifers determined to be fully appropriated by the Water Management Board. The proposed changes would create a mechanism by which a person interested in obtaining a water right from an aquifer that is considered to be fully appropriated could submit a single application which would be prioritized and held until such time as water might be available. The Manager intends to support this bill as needed.
2. A bill which would provide guidance and create a mechanism to manage public water that have expanded over private lands is under consideration. The issue is quite contentious, and has been the subject of prior legislative efforts, and a bill is expected to be filed shortly. Without knowing what the final form of the bill will be, the Manager indicated that he was not in a position to state whether or not this effort/issue should be supported, opposed or ignored.
3. The annual omnibus water funding bill has yet to be filed.

The Manager stated that as these and other bills develop, they can be followed by way of the a state web site, [http://legis.sd.gov/Legislative\\_Session/Default.aspx?Session=Eighty-Ninth](http://legis.sd.gov/Legislative_Session/Default.aspx?Session=Eighty-Ninth). He will be sending out weekly updates on legislation of interest.

### **South Dakota Automatic Weather Data Network**

Nathan Edwards, with the South Dakota State University State Climate Office, presented the Board with an overview of the South Dakota Automatic Weather Data Network (SDAWDN). SDAWDN consists of nearly 40 weather stations located across the state that provide real-time weather and related information. Nine of the sites are within the East Dakota WDD, although coverage in the western and northern parts of the District is minimal. He noted that the network has slowly grown to it's current size as the result of a variety of long-term, short-term and one-time grants and research projects. Funding for the network is often problematic, although local funding partners frequently provide support for stations in the area.

It was the consensus of the Board that the Manager work with Mr. Edwards, and State Climatologist Dennis Today, to explore options for further District support of SDAWDN. This could include development of a

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range of mechanisms and funding proposals by which the Board might support the ongoing operation and expansion of SDA WDN sites within the District. He indicated that he would meet with State Climate Office staff as directed and potential options would be presented at the February Board meeting.

**Adjournment**

There being no further District business, Chairman Jarrett declared the meeting adjourned at 12:30 p.m.

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Roger Scheibe, Secretary

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