



East Dakota Water Development District
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MINUTES
August 15, 2013

The Board of Directors of the East Dakota Water Development District (EDWDD) held a regular meeting on August 15, 2013, at the District Office in Brookings. Chairman Jarrett called the meeting to order at 10:15 a.m. The following persons attended:

Directors Present

Mark Anderson
Mary Ellen Connelly
Gary Duffy
Martin Jarrett
Kay Kassube
John Moes
Roger Scheibe
Jerry Soholt

Director(s) Absent

Lois Brown

Others Present

Dana Loseke, Sierra Club
John Maursetter, Lake County
John Weidler, Kingbrook Rural Water System

Staff Present

Kevin Christensen
Jay Gilbertson
Jeremy Hinke
Deb Springman
Kristi Thielen

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Administrative Items

Approval of Agenda

Motion by Connelly, seconded by Duffy to approve the agenda as presented. Motion carried unanimously.

Minutes - The Board reviewed the Minutes of the July 25th, 2013. It was noted that Director Scheibe's name was misspelled on the final page.

Motion by Soholt, seconded by Kassube to approve the Minutes as amended. Motion carried unanimously.

Financial Reports - The Board reviewed the July 2013 Financial Report.

Motion by Connelly, seconded by Scheibe to accept the July 2013 Financial Report. Motion carried unanimously. Chairman Jarrett then asked that the reports be placed in the District files.

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Report of Meetings and Conferences - The Manager briefly commented on the following meetings he had attended:

1. **July 30/31** - Sioux falls. SD Association of Rural Water Systems Managers Group Meeting.
2. **August 8** - Sioux Falls. DRAFT 2014 Budget discussion with Finance Committee Chair Kassube.
3. **August 14** - Morris, MN. National Science Foundation Research Experience for Undergraduates presentations.

Upcoming Meetings

1. **August 19 - 12 noon** - Saint Paul's Lutheran Church, Clear Lake. Sioux Valley County Commissioners Association.
2. **August 26 - 12 noon** - Sisseton. Minnesota River National BlueWay informational meeting.
3. **September 5 - 8:00 a.m.** - Ramkota Inn, Watertown. South Dakota Association of Rural Water Systems Board of Directors meeting.
4. **September 7** - Rapid City. South Dakota Wildlife Federation Annual meeting.
5. **September 9 - 3:00 p.m.** - Orpheum Theater, Sioux Falls. Mayor's Big Sioux River Summit.
6. **September 10 - 10:00 a.m.** - Main Public Library, Sioux Falls. Central Big Sioux River Watershed Project Steering Committee.
7. **September 12 - 9:00 a.m.** - Ramada Inn, Aberdeen. James River Water Development District Board of Directors.
8. **September 15 & 16** - The Galley, Webster. Regional Watershed Advisory Task Force.
9. **September 19 - 9:00 a.m.** - EDWDD Office, Brookings. September EDWDD Board of Directors Meeting. 2014 Budget hearing at 10:00 a.m.

Payment Requests - **South Dakota State University** - In October 2011, the District agreed to provide \$60,438 in cost-share assistance to South Dakota State University (SDSU) for a research project entitled, "Agricultural Subsurface Drainage Impacts on Hydrology in Eastern South Dakota." Dr. Christopher Hay and colleagues are examining the hydrologic impacts of subsurface agricultural drainage (tiling) at the field level using field-calibrated computer models.

Dr. Hay has submitted a request for reimbursement of \$1,749.67 for project expenses incurred during July 2013. The Manager indicated that the request and documentation are in order.

Motion by Scheibe, seconded by Duffy to authorize payment of \$1,749.67 to SDSU as requested. Motion carried unanimously.

City of Sinai - At the October 2012 Board meeting, the District pledged ten percent (10%) of project costs, up to a cap of \$1,000, toward the completion of a drinking facility plan for the City of Sinai. The Manager reported that the work has been completed, at a total cost of \$10,000, and he has have received a request from the community for \$1,000 in project expense reimbursement. The Manager indicated that the request and documentation were in order.

Motion by Duffy, seconded by Kassube to authorize payment of \$1,000 to the City of Sinai as requested. Motion carried unanimously.

United States Geological Survey - At the November 2012 Board meeting, the District pledged \$7,520 toward the operation and maintenance of a gaging station on the Big Sioux River near Bruce during federal

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fiscal year 2013. The Manager reported receipt of a request for full payment of this amount, in accordance with the joint funding agreement. The Manager indicated that the request and documentation were in order.

Motion by Moes, seconded by Kassube to authorize payment of \$7,520 to the United States Geological Survey as requested. Motion carried unanimously.

Lake County Clean Water Committee - At the March 2013 Board meeting, the District pledged one-third of project costs, up to a cap of \$500, toward the publication of a series of brochures addressing local water quality issues and concerns. The work has been completed, and the Manager has received a request for project expense reimbursement. The final bill for the printing came to \$1,381.57, which makes the District cost-share assistance obligation \$460.53. The Manager indicated that the request and documentation were in order.

Motion by Soholt, seconded by Scheibe to authorize payment of \$460.53 to the Lake County Clean Water Committee as requested. Motion carried unanimously.

Personnel Committee Report - Director Soholt, Acting-Chair of the Personnel Committee, presented the results of the Committee's meeting held earlier in the day. Annual performance reviews were completed on District staff by the Manager. The staff received generally high marks, and there were no significant concerns or problems identified. Director Soholt reported that the Manager's performance evaluation, a composite completed by all Board members, also indicated a high level of satisfaction with his efforts.

For compensation for Fiscal Year 2014, the Committee recommended an increase of three percent (3%) for District staff. The Manager indicated that these salary recommendations were built into the draft Fiscal Year 2014 budget developed by the Finance Committee (below).

Finance Committee Report - Committee Chairman Kassube and the Manager reviewed the draft FY 2014 budget developed at the Finance Committee meeting held earlier in the day. They noted that there were no substantial changes in the proposed budget, with most sections remaining at the same levels as 2013. The Manager noted that no formal Board action on the proposed budget, beyond establishing the time and place for the public budget hearing at the September meeting, was necessary at the time.

Motion by Anderson, seconded by Moes to hold the public hearing on the District's FY 2014 budget on September 19, 2013, at 10:00 a.m. at the District office in Brookings and to authorize publication of the draft budget and necessary public notices. The Manager indicated that the draft budget will be published in all District newspapers in advance of the public hearing. Motion carried unanimously.

2014 Observation Well Inventory & Rehabilitation Project

The Manager reviewed a proposal he is developing that would involve conducting an inventory and assessment of ground water observation wells installed by the State, primarily the South Dakota Geological Survey, within the District. Survey staff completed a preliminary database search, and records show that there have been roughly 1,400 state observations wells installed within the East Dakota Development District. While some remain in use, the bulk have likely been sitting dormant since the end of the particular project for which they were installed. He noted that while many may remain functional, most would benefit

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from general maintenance. It is expected that a percentage of the wells are no longer operational, and would need to be formally decommissioned.

The Manager indicated that he would continue to work on the project over the coming months.

Dakota Water Watch

Jeremy Hinke gave a presentation on the Dakota Water Watch volunteer water monitoring program. The program is in its sixth year of operation, and the current grant runs through the end of June, 2014. Dakota Water Watch continued to expand in 2013, particularly with the addition of volunteers monitoring several lakes and streams in the Black Hills area. West Dakota Water Development District is working closely with Dakota Water Watch and will provide monetary project assistance in the near future as well. This expansion is a step toward fulfilling the goal of having Dakota Water Watch be a truly state-wide program. As the sampling season draws to a close, work will begin on the year-end data summary reports for each of the volunteers. Progress continues to be made on the online database which will allow monitors to enter and view data via the internet. A fully functional test should be available prior to the beginning of sampling in 2014.

Adjournment

There being no further District business, Chairman Jarrett declared the meeting adjourned at 12:35 p.m.

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Roger Scheibe, Secretary

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